

# Baptism Checklist

## Immaculate Heart of Mary Church



### Parents

All Baptism Classes are normally scheduled on the first Tuesday of each month. In the event there is a holiday or some other special day on that first Tuesday then, it will be moved to the following Tuesday. The Baptisms are usually celebrated on the following Saturday. If there are more than ten (10) infants to be baptized then there will be baptisms on the following weekend also. The workshop date will be discussed with you at your interview with the priest or deacon. Your baby's baptism date will be given to you at the Baptismal Class.

- You need to complete the Baptismal Registration Form. This form must be completely filled out before you will be granted an interview.
- Baptism interviews are held on Wednesday & Thursday each week.
- Parents, and Godparents must attend a Baptism workshop either here at Immaculate Heart or another Catholic Church. (proof of attendance required). Baptismal workshop attendance is good for a three year period.
- **If the parents are not married a copy of the Birth Certificate must accompany the registration form.**
- There is a \$10.00 fee per family to cover expenses and the Baptismal workshop for registered parishioners. For non-registered members the fee is \$15.00.
- You must give the Godparent form to the person(s) you have chosen to be a godparent for your child. After and only after they have return it to you properly and completely filled out and signed can you come in for an interview.
- Only one godparent is necessary for your child. The godparent must be a fully initiated Roman Catholic (baptized, confirmed, received Eucharist (First Communion), at least 16 years old, and must be leading a sacramental life in harmony with the Roman Catholic Church. (can. 874). There can be no more than two godparents for a child. If you choose to have two, one must be female and the other male. The godparent must be willing to accept the responsibility of assisting the parents in developing the faith life of the child.
- A baptized and believing Christian from a non-Catholic Church may act as a Christian witness, along with a Roman Catholic godparent. The witnesses' name will not be on the baptismal certificate.

### Baptismal Workshop

After all your information is received and your interview is completed, your name as well as those of the godparents will be added to the baptismal workshop list. All this must be completed at least three days before a scheduled baptismal workshop. Only those whose names are the workshop list will be able to attend. The workshop coordinator cannot change or add anyone name that is not on the list.

**Your cooperation in following these guidelines are of the utmost importance and greatly appreciated by all of us here at Immaculate Heart of Mary Church.**



### **Parent's Prayer**

Heavenly Father, grant our little child  
Your love  
As each new day appears,  
Grant us guidance  
And wisdom throughout the years -  
Smile down upon this baptism  
And in Your loving way  
Let Your presence gently bless  
This little one today. We ask this